**YOUR NAME**

**Sales Department Manager**

X-X-X, Shinagawa-ku, Tokyo, Japan 147-00XX

Mobile: 090-XXXX-XXXX　E-mail: your-name@xxxx.com

**SUMMARY**

Experienced Sales Department Manager with a decade of experience achieving consistent revenue growth. Led teams to exceed sales targets by 20% year-over-year. Proven track record of collecting customer feedback and making business adjustments to improve retention and satisfaction. Passionate about driving results and contributing to organizational growth.

**WORK EXPERIENCE**

**Sales Manager**

**Health Excellence Japan, Tokyo　　　　　　　　　　　　　　　　　　　November 2020 – Present**

* Lead a team of 10 sales representatives to achieve and exceed sales target of XX million.
* Developed and implemented strategic sales plans to expand the company's customer base and increase revenue by XX%.
* Implemented a new sales strategy focusing on client engagement techniques, leading to a XX% rise in monthly revenue.

**Job Title**

**Company Name, Location　　　　　　　　　　　　　　　　　　　　　June 2014 – October 2020**

* (Action verb) + what you did + reason, outcome or quantified results
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**Job Title**

**Company Name, Location　　　　　　　　　　　　　　　　　　　　　　　April 2005 - May 2014**

* (Action verb) + what you did + reason, outcome or quantified results
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**EDUCATION**

**Bachelor of Sociology, XXX University, Tokyo (2005)**

[Details about achievements or dissertation]

**SKILLS**

* Data-driven decision-making
* Time management
* Relevant skill

**CERTIFICATIONS**

* TOEIC 850, IIBC - 2023
* Class-1 Sales Representative Qualification Exam, JSDA - 2019
* Certification, Certifying organization - Year earned

**AWARDS/RECOGNITIONS/VOLUNTEER WORK - (OPTIONAL)**

* Salesperson of the Year Award - ABC Company （March 2022）
* Volunteer Mentor - Local Youth Outreach Program （March 2000）
* Award, recognition or volunteer work （Month, Year）